

**12 Safety, Health, Environment and Quality Requirements (SHEQ)**

a) Please outline how you will ensure that all service providers, suppliers or contractors fully comply with applicable SHEQ legislation and Tongaat Hulett prescribed SHEQ standards (see attached SHEQ policy and Terms and Conditions). *Please note other SHEQ standards will be availed to relevant service providers/suppliers e.g. Contractor Management Standard and Personal Protective Equipment Standard.*

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b) How do you demonstrate upfront responsibility and ultimate accountability to regulatory authorities and Tongaat Hulett in the event of a SHEQ related incident arising out of your service which may/may not result in harm to people or the environment?

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c) How will you ensure that the service being provided will not introduce unacceptable SHEQ risks/aspects or negatively impact on such risks in a manner that can cause harm to people or the environment?

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d) How will Tongaat Hulett secure physical participation, continuous cooperation as well as demonstrated commitment from your Executive Management in undertaking investigation review processes for SHEQ incidents arising out of your service supplied by your organization?

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e) How can Tongaat Hulett subject your premises, equipment being supplied to SHEQ related audits/inspections and how do you plan to address deviations emanating therefrom, prior to concluding the service being provided?

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f) Do you have any third party certification to SHEQ/Food Safety systems e.g. ISO 14001, ISO 9001, FSSC 22000/ISO 2200, NOSA, OHSAS 18001 (to be changed to ISO 45001)? Please state current certification, validity and certification authority.

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g) As part of the Tongaat Hulett Environmental Sustainability Program, we require our suppliers to provide some detail on their own Environmental Sustainability Programs:

❖ Do you have an active SHEQ/Risk/Social & Ethics Committee providing sustainability leadership? Please select the most appropriate response.

No	<input type="checkbox"/>
Yes	<input type="checkbox"/>

No	<input type="checkbox"/>
Yes	<input type="checkbox"/>
Designation	<input type="text"/>

❖ Do you have a member on your Executive Committee responsible for Sustainability?

No	<input type="checkbox"/>
Yes	<input type="checkbox"/>
In Progress	<input type="checkbox"/>

❖ Does your company have a Sustainability Strategy?

- ❖ How does your company measure its impact on the environment? E.g. do you participate in the Carbon Disclosure Project (CDP)?

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No	
Yes	
Please attach Report	

- ❖ Do you have standard sustainability report/matrix that you report on monthly to your clients as part of your contracts?

- ❖ Do you apply technological innovation to your contracts, to ensure your clients minimise their impact on the environment? Please elaborate briefly?

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No	
Yes	
Please attach policy	

- ❖ Do you have an existing Code of Ethics / Conduct?

- ❖ Has your company been recognized for its Sustainability Development (SD) efforts in the last 5 years? Please elaborate briefly?

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No	
Yes	
Please attach policy	

- ❖ Do you have policies & procedures in place for local hiring?

No	
Yes	
Please attach	

- ❖ Do you have a valid SANAS approved BBBEE certificate or affidavit?

- ❖ Do you have compliance policies/procedures in place in the areas below? Please tick where policies & procedures exist.

Legal compliance	
Employment practices	
Human Rights	
Environment	
Anti-Corruption	
Transformation	

- ❖ Public Liability Insurance – Suppliers to take out public liability insurance policy with a reputable insurance company in order to provide cover in an amount not less than R5 000 000 (Five Million Rand ) for the duration of the contract. Do you have Public Liability?

No	
Yes	
Please attach	

- ❖ Does your company have a Letter of Good Standing?

No	
Yes	
Please attach	